



**The Adrian Empire
Imperial Estates Meeting
November 14 and 15, 2020
Minutes**

Published December 14th, 2020

Prepared and submitted by:
Sir Mourngrym – Arawn de Mordington, Imperial Chancellor

TABLE OF CONTENTS

I. SIGN IN.....	5
II. CALL TO ORDER 8:15 AM, November 14th, 2020.....	5
III. ROLL CALL Final Roll Call: 38 Present, 33 Proxy Total 71 Votes	5
IV. APPROVAL OF MINUTES Approved without Objection	5
V. REPORTS	5
VI. CROWN BUSINESS.....	6
CRB1. Charter Amendments.....	6
CRB2. Suspension of in person events – Ratification of CRW3-03212020 Approved	6
VII. CHANCERY BUSINESS.....	7
CHB1. Court Reports.....	7
CHB2. Consideration of the proposed 2020-2021 Imperial Budget See Item	7
CHB3. Election of Board of Directors See Item	7
CHB4. Election of Board of Directors President See Item	8
CHB5. Board of Directors Request	8
VIII. OLD BUSINESS.....	8
OB1. Ratification of EB1 from July 2020 IEM. Suspension of requirement of Crown War due to suspension of events. Ratified without objection	8
OB2. Chancery notification of deficient agenda submissions. Failed	8
IX. NEW BUSINESS	9
NB1. Request for New Technology & Website Committee Appointment and that Bids and Information be Published in Minutes Appendix. See Item	9
NB2. Clarification of Codex Adjudicata regarding Breach of Sentence or Mediation. See Item	9
X. DISCUSSION ITEMS.....	10
DI1. Discussion of options for how and when to reopen for in person events.	10
XI. NEXT MEETING OF THE IMPERIAL ESTATES	10
XII. ADJOURNMENT	10

GENERAL MEETING INFORMATION

Location: Remote meeting through Zoom. Log in information will be provided prior to meeting.

Date and Time*:

Sat, 14 November:	7:00 – 8:00	Sign In and Registration
	8:15 – 4:00	Imperial Estates Meeting
Sun, 15 November:	8:00 – 4:00	Imperial Estates Meeting (as needed)

Airport:

Not Applicable

Reservations and Rates:

Not Applicable

*** - All times are local time (PS T)**

Legend:

~~Deleted or replaced text~~

Added or new text

(Requirements for actions and approval)

Chancery notes, comments, and explanations.

Author's commentary

Imperial Crown commentary

Requirement for Written Proxies (Lex Adria Imperium, Article VI.H.)

It is the right of any member entitled to a vote to give a written proxy to any other Adrian member attending the meeting.

1. All proxies, whether directed or granted to another member, must be submitted to the Chancellor's office via email no later than 72 hours before the start of the meeting. Due to the nature of a remote meeting, proxies will not be able to be accepted during roll call.

If a proxy is not presented to the Chancery Office at least 72 hours prior to the start of the meeting, the vote will not be counted.

AGENDA

I. SIGN IN

II. CALL TO ORDER

8:15 AM PST; NOVEMBER 12TH, 2020

III. ROLL CALL

FINAL TALLY: 71 VOTES. 33 PRESENT, 38 PROXY

A. Seating of qualified members and written proxies

B. Petitions to waive as per Article VI.E.6.

(Requires 2/3 to approve.)

IV. APPROVAL OF MINUTES

A. Approval of the minutes of the July 2020 IEM

APPROVED

(Requires majority to approve.)

V. REPORTS

A. Executive

1. Crown(s)

2. President and Board of Directors

Board election will change out memberships and refill vacant spaces. New BoD president to be elected. Steward changeover has been happening, and during audit preparing new Steward to take over, it was discovered that Empire taxes had not been paid for two years (2017-2018), Dame Anne has started the process to correct this. Also it was determined that Empire insurance for the BoD was not paid for last year. This problem has been corrected.

B. Ministers

1. Archery No report at this time.

2. Arts and Sciences HIM Eric – No Arts and Sciences report but several online collegiums and classes have been organized.

3. Chancery Subdivisions holding local Estate meetings usually through remote option.

4. Hospitaler No report received at this time

5. Joust and War Nothing to report due to no combat related events happening.

6. Physicker At this time we have no Imperial Physicker

7. Publishing (includes Imperial Webmaster, Chronicler, etc.) The members section of the Imperial website has been down and is being worked on. No ETA.

8. Rolls and Lists Very little coming in due to lack of events. Collegium and Estate meeting reports are being entered. STKs are being worked on as requested.
9. Sovereign of Arms Not a lot being submitted. Hoping to have everything up to date.
10. Steward Previous Steward left the organization with very little information or notice. Dame Anne has gotten access to Empire bank accounts, paypal accounts and some email records to start putting everything back together. Extensions have been filed with IRS to address unpaid taxes and issues are being resolved. May be potential penalties in the future. All insurance payments are up to date. BoD is conducting an audit, but it appears that all funds are in order.
11. Other Officers

VI. CROWN BUSINESS

CRB1. Charter Amendments

Chancery Note: These listings are based on the Membership Summary as of the date of publication.

- A. Request for change in chartered territory Failed; 29 For, 39 Against, 1 Abstain (Two voters had not arrived yet)

(Requires 2/3 majority to approve.)

1. The Archduchy of Stirling would like to incorporate the mundane areas of Palm Beach County and any Imperially held lands within Broward County in the state of Florida to their currently held lands.

The Estates of Stirling have voted to accept the proposed change in territory with a simple majority. Presently, the territory in question is Imperial land. The written request for this change can be viewed as Appendix A.

Members of Stirling argued both for and against this item. Stirling hoped to grow their subdivision by bringing back members of York that lived in now Imperial lands, but concerns were voiced about lack of participation even with current land holdings. An offer was made by TIMs to grant standing approval to use Imperial lands until this could be revisited at a later meeting, but representatives of Stirling rejected the offer and wished to proceed to a vote.

- B. Elevate the following Chapters in status:

(Requires majority to approve.)

None received.

CRB2. Suspension of in person events – Ratification of CRW3-03212020

(Requires 2/3 majority to approve.) Passed; 71 For, 0 Against, 0 Abstain

Due to the COVID-19 pandemic, all in person events shall be suspended, with allowances made to make up these events once it is again safe to do so, beyond the current limitations for make up events. There shall be one make up event for

each COVID-19 cancelled month, with a limit of two make up events per day of any event for any reason. Events shall be approved to resume and/or be made up by Their Imperial Majesties on a chapter by chapter basis with the guidance of the BOD and the chapters state(s) statutes. No event shall be approved unless the chapters local and state governments have approved group meetings. If the chapter spans multiple jurisdictions and/or states, all jurisdictions and states shall be reviewed prior to the event approval.

This item was tabled for rewrite and clarification at the July 2020 IEM.

VII. CHANCERY BUSINESS

CHB1. Court Reports

A. Judicial Courts

1. Imperial Crowns v Kaitlynn Allen

(Notification Only)

This case has been settled by an agreed upon mediation between the Imperial Crowns and Kaitlynn Allen. The details of this mediation agreement can be found in Appendix E. Mediation terms have been met at this time.

2. Notice of completion of Sentence.

(Notification Only)

Kaitlynn Allen has completed her suspension which was handed down by Special Panel at the November 2019 IEM. A statement from the Imperial Crown can be found in Appendix E.

B. Civil Courts

No notices or judgements received.

CHB2. Consideration of the proposed 2020-2021 Imperial Budget

(Requires majority.) Approved pending review in March;
71 For, 0 Against, 0 Abstain

*Proposed budget is being delayed due to bank authority transition to new Steward.
An update to this Agenda will be posted with the budget as soon as it is available.*

Due to the Actuals from last year not being available because of Steward change over and access to records, Prince William moved to accept the Budget tentatively, with the intent to review in March. Motion was seconded by Sir Siegfried.

CHB3. Election of Board of Directors

(Requires majority to approve.) Elected members and their positions listed below.

A total of six vacancies will be open in the Board of Directors as of November 2020. The positions needing to be filled are listed below. A full breakdown of the current Board of Directors is attached as Appendix C. All volunteers and nominations received by the publishing of this agenda will also be listed below.

Regions needing BoD officers: Region 1, Region 1, Region 2, Region 3, At Large, At Large.

Volunteers:	Eric Worrall	(Sir Ashton)	Region 2
	Robison Krenzer	(Sir Flint)	At Large
	Jason Steele	(Sir Siegfried)	At Large
	Michelle Hein	(Dame Ceridwenrose)	At Large

Elected Officers:	Jason Steele	(Sir Siegfried)	Region 1
	John Stalker	(Sir Fyodor)	Region 1
	Eric Worrall	(Sir Ashton)	Region 2
	Heather Hagerman	(Dame Asheen)	Region 3
	Robison Krenzer	(Sir Flint)	At Large
	Kevin King	(Sir Rory)	At Large

CHB4. Election of Board of Directors President

(Requires majority to approve.) Robison Krenzer was approved without objection.

The following BoD members have expressed interest in serving as President.
Letters of interest are listed in Appendix D.

Robison Krenzer (Sir Flint, current acting president of BoD)

CHB5. Board of Directors Request

(Requires 2/3 majority to approve.) Passed with amendment to language.
69 For, 1 Against, 1 Abstain

In accordance with the 2013 Amended Articles of Incorporation, Article V, the Board of Directors of the Adrian Empire requests the Imperial Estates to grant the ability to oversee the mundane obligations of the Empire for the purpose of insuring corporate compliance and safeguarding our 501c3 status.

Authors and Sponsors: Sir Flint, Dame Mira Angel of Hart, HIM Dame Etoile de Manchou, HIM Sir Eric McKiver

This item was approved with a friendly amendment clarifying that the BoD shall have unlimited access to all Empire records, they may review those records and report to all bodies their recommendations. This power shall specifically apply to all taxes, insurance issues and questions, and all legal filings.

VIII. OLD BUSINESS

OB1. Ratification of EB1 from July 2020 IEM. Suspension of requirement of Crown War due to suspension of events.

(Requires 2/3 majority to ratify) Vote ratified without objection.

OB2. Chancery notification of deficient agenda submissions.

(Requires majority to approve) Motion Failed; 23 For, 45 Against, 3 Abstain

Request that the Chancery be required to notify via e-mail the author/sponsor/cosponsor of a proposal if it is deficient and the reasons as to why and allow prompt correction and publication with the final agenda. Such items would include replacement of sponsorship, correctly identifying the subject matter or rule to be amended, correct grammar or spelling.

Chancery Note: At this time, there is a 15 day window between publication of the initial agenda and the final agenda during which an author or sponsor can contact the Chancellor to correct any issues with an agenda submission or question why a submission was not included and have the issues corrected. Also, grammar and spelling can be corrected freely without “change to the agenda” if such corrections do not change the effective language of the submission.

Authors, Co-Authors, Sponsors: HIH Sir William Baine, HIH Dame Mary Elizabeth, HIH Sir Erik Harbinger, HRG Rose Marie Tetreau, Sir Gregor Pent Graf vonSchongau, Sir Robert LaCroix

IX. NEW BUSINESS

NB1. Request for New Technology & Website Committee Appointment and that Bids and Information be Published in Minutes Appendix.

(Discussion automatic. 2/3 majority to consider. 2/3 majority to approve.)

This item was tabled in July for further discussion.

Request that a Committee be formed to collect and review bids and options for upgrades to the Rolls Database and Website. Furthermore, request that these documents be made available to the Estates as appendices in the Imperial Estates Meeting minutes as collected.

Author’s Commentary: I feel this request is necessary as no information is being made available for dissemination and member consideration. This is difficult for those that would like to offer their professional skills and opinions and feel shut out of the process because they are not K3, though have education and a career in the field (not myself, lol).

Authors/Sponsors: Dame Moira Pritani, Knight Premier; Sir Fafnir Hallgrim, Knight Champion, Count Royal of Umbria.

As this was approved and a budget assigned at a previous Estates meeting, it has been moved forward and assigned to Dame Katelyn and Dame Lenora as heads of the committee. Members with ideas or information to contribute should contact them. Also, a request has been made to make room for discussion on progress of this topic at each upcoming IEM until it is resolved.

NB2. Clarification of Codex Adjudicata regarding Breach of Sentence or Mediation.

(Discussion automatic. 2/3 majority to consider. 2/3 majority to approve.)

Item shall be considered as Old Business in March, 2021.

Amend Codex Adjudicata Article IV.K to the following:

A special magistrate shall be appointed by the Crown to investigate and rule whether a breach of sentence has occurred. The ruling of the special magistrate is subject to an appeal.

A member who is found to be in breach of sentence or mediated agreement will be immediately put on Judicial Ban preventing participation within the Adrian Empire. A panel shall be convened using the guidelines described in the Bylaws – Article III.A.4 no later than the next IEM to determine possible membership and participation suspension within the Adrian Empire.

Sentencing options for the panel are as follows:

Time served – The Special Panel may determine that the Judicial Ban leading up to the Panel being convened is sufficient and choose not to add any additional punishment.

Suspension for up to one year from the date of the Special Panel's determination.

Revocation of Adrian membership.

The Special Panel's decision may be appealed to the Imperial Estates.

Authors/Sponsors: HG Sir Mourngrym, HH Sir William Baine

A motion to consider this item was made by Captain Grainne, seconded by Baron Lucifer. Motion failed to meet super majority. 42 For, 27 Against, 2 Abstain

X. DISCUSSION ITEMS

DI1. Discussion of options for how and when to reopen for in person events.

Requested by HIM Sir Eric McKiver, HIM Dame Etoile de Manchou

Discussion was held informally as to ideas regarding reopening the Empire. Until such time as the various States and Territories allow for large in person gatherings, we are very limited. Continuation of events that can be carried out remotely is still encouraged.

XI. NEXT MEETING OF THE IMPERIAL ESTATES

March 2021 – Dates and location TBD

XII. ADJOURNMENT

Motion to Adjourn: Captain Grainne

Seconded by: Dame Anne Arwenia Amidala

Motion Passed without objection

APPENDIX A

Letter from the Estates of Stirling

Greetings to The Imperial Estates,

To promote the continued growth of the Duchy of Stirling, as well as the Empire of Adria, the Estates of Stirling request consideration of a land grant of certain Imperial Lands in the State of Florida.

Whereas, there is a great deal of land between neighboring Duchy of Constantinople and Stirling, and

Whereas, several members of Stirling live northern of our existing chartered lands,

We request the additional lands of Palm Beach County as well as any lands currently held by the Empire in Broward County. The remainder of lands for Stirling are requested to stay intact as existing.

This would create a new geographical charter to read –

Southern tip of Florida, inclusive of the mundane counties of Palm Beach, Broward, Miami-Dade and Monroe.

We thank you for your consideration of this request.

In Service

The Duchy of Stirling

APPENDIX B

Proposed Budget for 2020-2021

Memberships:	29,000.00				
Imperial Events					
Canada Imperial Crown War	100.00				
NE Imperial Crown War	500.00				
NW Imperial Crown War	500.00				
SE Imperial Crown War	500.00				
SW Imperial Crown War	750.00				
Canada Banner War	200.00				
North East Banner	500.00				
South East Banner	500.00				
NW Banner War	500.00				
SW Banner War	750.00				
Imperial Coronation	1,250.00				
Imperial Challenge	1,200.00				
IST	2,500.00				
Total	9,750.00				
Imperial Travel	10,000.00			2019 - 2020 Proposed	\$35,570.00
Corporate Travel	1,500.00			2020 - 2021 Proposed	\$40,570.00
Estates Meetings	5,000.00				(\$5,000.00)
Administration	3,000.00				
Change Over	300.00				
Contingency	1,000.00				
Legal	1,200.00				
PO Box	320.00				
Website	500.00				
Quick Books	350.00				
Media	1,000.00				
State Registrations	200.00				
Accounting CPA	1,500.00				
Penalty and Interest	5,000.00				
Insurance Directors & Officers	800.00				
Canadian Insurance	1,400.00				
Insurance Liability	5,000.00				
Chapter Development	2,000.00				
Shire IEM Assist	500.00				
	40,570.00				

APPENDIX C

Current Board of Directors

Current voting members of the Board of Directors: (Expiring members highlighted.)

Treasurer Ann Cox Imperial Crown Appointed

Region 1	Vacancy	Expires Nov. 2021
----------	---------	-------------------

Region 1	Judith King	Expires Nov. 2020
----------	-------------	-------------------

Region 2 Angela Akins-Sawyer Expires Nov. 2021

Region 2	Ashton Worrall	Expires Nov. 2020
----------	----------------	-------------------

Region 3 Louwanna Wilson Expires Nov. 2021

Region 3	Thomas Wilson	Expires Nov. 2020
----------	---------------	-------------------

At Large	Robison Krenzer	Expires Nov. 2020
----------	-----------------	-------------------

At Large	Jason Steele	Expires Nov. 2020
----------	--------------	-------------------

Volunteer letter from Michelle Hein

Greetings and Well Met,

My name is Michelle Hein, aka Dame Ceridwenrose of Terre Neuve.

I'm a 2nd level knight in ministry.

I've been a member of the Adrian Empire for a little over 20 years and as such I would like to learn more about the "workings " of the Empire.

My goal in this is to be a better minister to my Kingdom and when greeting mundanes in a hospitality manner.

I would look forward to being a strong member to the Empire and the Estates.

Thank you,

Dame Ceridwenrose

APPENDIX D

Letters of interest for BoD President

letter of intent for President of the BOD.

I, Robison Krenzer aka, Sir Flint, do hear by cast my name for President of the BoD of the THE ADRIAN EMPIRE, INCORPORATED. I have been a member of Adria since 2004 and am a knight within the empire. I have been on the BoD for one year and Vice President of the BoD during this time. As of August 2020 I have been acting President as of Leslie Burgess(Dame Lysle) stepping down. I my mundane like I work as a Safety Specialist and deal with government entities like OSHA, and CEO/Owners of companies on a regular basis.

APPENDIX E

Statements Regarding Justice Courts

The following is a report of the above stated case. In lieu of going to special council, the Imperial Crowns agreed to the following terms via mediation with Kaitlynn Allen.

This agreement is the exact wording provided to the Justicar's Office on June 16 2020.

Unto the Imperial justicar team of the adrian empire please put into record this mediation agreement along with the connected agreement letter of Kaitlynn Allen to be placed into effect once reviewed and implemented by your team. This agreement has been reviewed and agreed upon by the imperial crowns Etoile and Eric and by Kaitlynn Allen this day the 16th of Jun in the year of 2020.

1) Kaitlynn Allen will reimburse a total of \$120.00 for the 4 memberships in the original complaint within 30 days of acceptance of agreement. The Empire and the BOD agree that any additional previously mentioned memberships that have been called into question have not been followed up with sufficient information or interest from affected parties within the 45 day time frame and the Empire has no intention to pursue them any further

2) Dame Mari (mka Kaitlynn Allen) accepts responsibility for her mistakes in the loss of the agreed upon number of memberships.

3) Dame Mari (mka Kaitlynn Allen) agrees not to collect any memberships or handle Adrian money for a period of 3 years from July 2019 through July 2022

4) Dame Mari's (mka Kaitlynn Allen) belt will be surrendered to the Imperial Crown at time to be later determined due to COVID-19. She shall not display her personal arms, nor call herself Knight, until she has earned 12 EP's in service to any chapter of the Empire.

5) The Membership waiver that all members sign, states that all parties agree to use the internal Adrian dispute resolution system (i.e. this complaint) if a dispute arises. This not only protects the Empire but also Ms Allen. As such the BOD has agreed that we would only proceed through the Internal Process we have established and there will be no mundane civil action. The Adrian Empire agrees that the matter will be pursued no further once this agreement is finalized.

Agreed to by TIMs Sir Eric et Dame Etoile (mka Bradley Sawyer and Sara Grider) and Dame Mari (mka Kaitlynn Allen).

En Service,

HIM Eric McKiver et Etoile de Manchou

Brad Sawyer and Sara Grider

We in the Justicar's Office celebrate the willingness of both parties to come to terms and find an amicable compromise. Good work.

Sincerely,

Sir Ashton Fredericks and Sir Thomas Sauvage

Please let it be known throughout the Empire that Kaitlynn Allen has successfully completed her original sentence of 1 year membership suspension.

HIM Etoile de Manchou